



Candidate Name: Motion Group — Ref MG-55

Candidate Position: Contracts Manager

Expected Salary: £60-70k

Location: Cleethorpes, Lincolnshire

Education, Qualifications & Training:

- SSSTS – Site Supervisor Safety Training Scheme
- PTS Personal Track Safety / Sentinel
- Prince2 Project Management
- C&G 2391 – Testing and Inspections (including PAT Testing)
- C&G 2346 NVQ Level 3 – Experienced Worker
- 18th Edition (BS7671) Electrical Building Regulations
- ISO9001:2015 & ISO14001 Awareness
- CRM & ERP Systems (Inhouse – Salesforce, Microsoft 365, Sage 50)
- People Cert
- HND Engineering – Advanced Electronics and Electrical (Grimsby University/Tech)
- HNC Engineering (236 Pt1-2) & A-Level Mathematics – Grimsby University/Tech
- Architectural and Interior Design – AutoCAD, University of Birmingham / LIFB (Erasmus Design)
- Certificate and Advanced Interior Design Pt.1 & Exterior Pt.2 – University of Jonkoping
- Business Studies – A Level, Bedford College
- CSE – Wintringham School

Personal Profile:

A fully qualified Electrical Engineer with extensive supervisory and operations management experience across MEP, railway, aviation, marine, and renewable energy sectors. Holds an HND (Level 5) in Advanced Electrical and Electronics, BS7671 18th Edition, C&G 2391, and Prince2 qualifications, with proven capability managing multi-million-pound projects in the UK and abroad. Experienced in the full project lifecycle from design and procurement through to

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installation, testing, commissioning, and handover, with a strong focus on quality, H&S compliance, and commercial performance. A hands-on leader who combines technical depth with operational and project management expertise across both main contractor and subcontractor environments.

Professional Experience:

Electrical Engineer (Lead) / Subcontractor Jun 2023 - Present

Self-Employed / Subcontractor

- Operating as an independent subcontractor providing consulting electrical services, design, manufacturing, project management and rollout of bespoke electrical projects.
- Latest engagement as Electrical Engineer (Railway) on the Kent and Sussex upgrade of UPS, PSU, invertors and backup battery systems controlling signalling and communications infrastructure (MEP).
- Technical support provided both in production and on-site at REBs, TEHs and signal boxes.
- Reviewed Estimates/Tenders for projects in conjunction with the project team to fully determine conditions, requirements, deliverables, risks and liabilities as defined and awarded by the client.
- Organised resources necessary to execute projects in a safe, efficient and profitable manner.
- Communicated all necessary project information to teams including contract conditions, specifications, drawings, work instructions and company policies and procedures.
- Supervised and motivated project teams, including training and development, whilst maintaining good industrial relations throughout.
- Established productive working relationships with clients, achieving clear definition of responsibilities for construction and coordination activities and developing contract opportunities.
- Ensured efficient production of engineering through to installation information in accordance with CDM and other statutory regulations, and client safety, quality and programme requirements.
- Managed procurement, material control and costing in line with company policies; aided in producing accurate procurement schedules and cost reports for senior management.

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- Ensured safe and efficient execution of installation, testing and commissioning in accordance with agreed methodology, maximising utilisation of materials, plant and labour.
- Contributed to weekly and monthly progress and productivity reporting to senior management.
- Cooperated with safety, quality and financial audits during project execution, implementing corrective actions as directed.
- Projects undertaken included: Network Rail & London Underground (AD Comms), Aviation - Vertical Aerospace, Waste Management - Veolia Nuclear UK, Marine - Siemens, and Biomass Satellite.

Operational Director / Engineer Jan 2013 - Jun 2023

Bedrock Interiors

- Held overall responsibility for the smooth, efficient and effective running of the business across all projects and sites, in line with ISO9001 and ISO14001 standards.
- Led a team of 3 direct employees (electrical, plumbing and joinery) across design, manufacturing and installation of bespoke interiors for high-end domestic, retail, restaurant and boutique hotel clients in the UK and Europe.
- Managed manpower allocation across all projects, overseeing subcontracting trades and ensuring all H&S policies were met at all times.
- Designed all electrical schematics for low-power distribution, lighting, data, audio circuits, BMS and home automation systems.
- Performed QS functions, maintaining project budgets, checking third-party subcontractor work and ensuring quality standards were upheld.
- Liaised with department heads (Design and Purchasing) weekly to ensure materials arrived on site on time and in full.
- Set, implemented and monitored budgets, KPIs, objectives and targets for each department; presented quarterly performance reviews to directors.
- Assessed, analysed and continuously improved operational policies and procedures to increase effectiveness and productivity, identifying and addressing performance gaps proactively.
- Increased cross-departmental communication through regular LION weekly meetings and monthly KPI/objective review meetings with all department heads.

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- Registered, monitored and reviewed all DCRs and NCRs in line with company policies; led the introduction of a new ERP and CRM system.
- Managed a growing workforce, ensuring correct labour allocation between manufacturing and despatch; maintained training records and matrices for all staff.
- Built and maintained relationships with key supply chain suppliers, monitoring performance and quality against ISO standards.
- Oversaw project management of all customer-site installations, attending pre-site meetings and liaising with end clients to ensure satisfaction and OTIF delivery.
- Acted as FM point of contact for all subcontractors including cleaning, IT and security.

Design Manager Jul 2009 - Jan 2013

Concord Lighting

- Held full responsibility for all aspects of the UK Technical Department and an 8-person design team within a UK lighting manufacturer supplying bespoke luminaires and lighting control systems to the specification and design community.
- Managed team workload and reported weekly to the Sales Director, working to set design briefs and time pressures.
- Prepared technical packages including AutoCAD drawings, lighting designs, equipment schedules, wiring schematics and product data sheets.
- Supported the customer service and UK sales teams with large projects and tenders across commercial, retail, university, residential and public building sectors.
- Attended internal large-project meetings with Sales, Customer Service and Production stakeholders.
- Held daily team meetings to discuss projects and prioritise workloads; identified and monitored individual staff training needs.
- Maintained and developed long-term relationships with key clients; attended external pre-tender, on-site and aftersales meetings.
- Prepared and presented CPD lunchtime sessions to end clients; attended yearly sales meetings to brief all sales staff on new products.

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- Attended weekly and quarterly management meetings, reporting performance against KPIs, objectives and budgets.
- Key achievement: delivered a £6 million project over 3 years for a large retail outlet.

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