



Candidate Name: Motion Group — Ref MG-12

Candidate Position: Project Manager / Building Surveyor

Expected Salary: £60-70k

Location: Warley, West Midlands

Education, Qualifications & Training:

- BSc (Hons) Building Surveying - City University, 2013
- HNC Construction - Dudley Technical College, 2009
- BTEC Construction - Dudley Technical College, 2007
- IOSH
- Asbestos Awareness
- CDM / Building Safety Act
- Currently working towards MRICS status

Personal Profile:

A results-driven Building Surveyor and Project Manager with over 15 years of construction experience, including 7 years specialising in retail fit-out and refurbishment projects across high-street and commercial brands. Adept at managing end-to-end project lifecycles — from design coordination and procurement through to on-site delivery and handover — with a strong track record of cost control and stakeholder management. Technically proficient in both new-build and fit-out environments, with experience spanning retail, leisure, education, local authority, and housing sectors. Currently working towards MRICS status and holds MCIQB membership.

Professional Experience:

Project Manager - Retail Fit-Outs Aug 2023 - Dec 2025

Dunelm

- Managed and delivered large retail fit-out projects over 25,000 sq/ft, ranging in value from £1.5m-£3m, with sole responsibility for complex schemes involving cladding, curtain walling, and re-roofing.
- Produced building regulations and planning drawings for complex projects, including building warrant applications in Scotland.

For more information, please contact Alistair Gent on 07983 719509 or alistair.gent@motiongrouppltd.co.uk



- Led design, construction, and handover phases, ensuring on-time and within-budget delivery across new store formats including in-store coffee shop concepts.
- Negotiated supplier contracts and orders with circa 20 contractors per project, implementing cost-saving strategies to reduce overall capex expenditure.
- Oversaw on-site teams and subcontractors, maintaining full compliance with health & safety legislation and building regulations.

Project Manager - Retail / Gyms Mar 2022 - Sep 2023

JD Sports

- Delivered multi-site rollouts and refurbishments across retail and leisure sectors, with an emphasis on new gym fit-outs.
- Managed project budgets up to £3m across the full construction lifecycle.
- Developed and maintained project documentation including progress reports, snag lists, programmes, and site audits.
- Introduced weekly progress tracking and contractor KPIs, improving on-time delivery and overall contractor performance.

Damp and Mould Surveyor (Temporary) Mar 2021 - Mar 2022

Sandwell Metropolitan Borough Council

- Carried out damp and mould surveys across the council's housing stock.
- Devised specifications and repair schedules on site, overseeing contractors carrying out remedial works.
- Liaised with external consultants and legal representatives regarding housing disrepair claims with a view to avoiding legal action.
- Conducted housing disrepair claim surveys on behalf of the council.

Building Surveyor Feb 2018 - Mar 2020

Waterstones

- Created store layout drawings and specifications for tendering purposes.
- Devised and administered JCT contracts including minor works, intermediate, with and without contractor's design portion.
- Appointed contractors and suppliers, managing on-site teams from inception to completion within time and budget.

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- Advised on suitability of potential properties for future refurbishment and development.
- Assisted with heads of terms, landlord specifications, and conducted pre-acquisition surveys.

Building Surveyor May 2015 - Sep 2017

Henlan Property Services

- Devised and submitted Condition Improvement Fund bids to central government to secure funding for academy building works including extensions, window replacement, re-roofing, and heating upgrades.
- Prepared JCT contracts (minor works and intermediate with contractor's design).
- Contract-administered projects, issuing variations, valuations, and practical completion certificates.

Senior Consultant - Education Feb 2013 - Mar 2015

WSP

- Acted as independent certifier for PFI contracts across the UK, with personal responsibility for 7 new-build schools under a Building Schools for the Future programme.
- Provided technical advisory services for new-build schools and fire stations.
- Monitored and reported on projects up to £20m, covering progress against programme, adherence to building regulations and British Standards, contract clauses, and planning conditions.

Building Surveyor - Local Authority Jul 2009 - Jan 2013

Birmingham City Council

- Carried out damp and mould surveys and building condition surveys across the council's property portfolio.
- Conducted DDA access audits.
- Undertook project management and contract administration duties.